

## EMPLOYER'S UNDERTAKING

I, \_\_\_\_\_ of legal age, single/married, residing at \_\_\_\_\_, with HK ID No. \_\_\_\_\_, and employer of Ms./Mr. \_\_\_\_\_, a household service worker (HSW) do hereby undertake the following duties and responsibilities to protect her/him, to wit:

1. That I shall, upon arrival of the mentioned HSW in my house, make her/him contact the Philippine Consulate by phone confirming her/his arrival;
2. That the HSW shall have custody of her/his passport/travel documents at all times;
3. That the HSW shall be treated humanely by me and by other persons staying at my house;
4. That I shall provide the HSW with an appropriate sleeping room where privacy is assured;
5. That the HSW shall be given a daily rest of at least eight continuous hours;
6. That the HSW shall be made to work only in my residence as indicated in No. 3 of our Employment Contract;
7. That upon request, I shall allow the Philippine Consulate to communicate with my HSW by phone;
8. That the HSW shall be allowed to freely communicate with her/his family in the Philippines;
9. That I shall present my HSW to the Philippine Consulate, when so required;
10. That I shall not make the HSW extend her/his contract or transfer to another employer without the verification and approval of Philippine Overseas Labor Office-Hong Kong;
11. That I shall appear in person before the Philippine Consulate, when so required;
12. That I shall notify the Philippine Consulate of any significant developments about the condition and employment of the said HSW including her/his health and/or need for repatriation;
13. That I shall explain to the members of my household this undertaking and ensure that the undertaking shall be likewise observed by them;
14. That I shall assist the HSW in availing the benefits resulting from her/his employment and temporary residency provided under the Employment Ordinance of Hong Kong.

It is my understanding that if any or all of the above undertakings are violated or not complied with, my above-mentioned HSW may institute legal action against me and I may be barred from hiring a household service worker in the future.

\_\_\_\_\_  
**Name and Signature of Employer**

### WITNESSES:

\_\_\_\_\_  
( signature over printed name )

\_\_\_\_\_  
( signature over printed name )

**Date:** \_\_\_\_\_

(NOTE: PERSONAL APPEARANCE OF THE EMPLOYER IS A MUST FOR NOTARIZATION IF DONE IN THE PHILIPPINE CONSULATE GENERAL)